



General Board Meeting Minutes - October 15<sup>th</sup>, 2019

1pm Vauxhall Library Board Room

- **Called to order:** at 1:03pm by Joerg Klemnauer
- **Recording Secretary:** Danna Ferguson
- **Attendance:** Joerg Klemnauer, Petra Klemnauer, Danna Ferguson, Samantha Broderson, Jennifer Crowson, Raymond Coad, Dusty Stauth, Jennifer Schafer
- **Additions to the agenda:** To discuss a budget committee as well as a donation in Tony Dunphy's name.
- **Motion:** Jennifer Crowson moved that the agenda be approved and Jennifer Schafer seconded the motion – Carried
- **Minutes from September 10<sup>th</sup>, 2019 meeting:** The minutes had been circulated and read. Samantha Broderson moved to approve the minutes, Jen Crowson seconded the motion – Carried.
- **Business from the Minutes:** The minutes will be emailed out to the VDCC members as well as the Town of Vauxhall and the M.D. of Taber. They will also be added to the website. Also in the future Danna Ferguson will be emailing out the meeting agenda's as well as the financial reports to board members so we do not need to print them out and this will save on wasted paper.
- Danna Ferguson will call Alberta Registry to check on the status of the Vauxhall Business Society Annual return, as it was submitted late it may just be delayed and look into the dissolution and change over to Vauxhall and District Chamber of Commerce.



- **Financial Report:** It was circulated and discussed.
- **Motion:** Jennifer Schafer moved that the financial report be accepted as presented Dusty Stauth seconded – Carried.
- **New Membership:** There were no new membership applications to discuss.

#### **Correspondence:**

- There were no correspondence to discuss.

#### **VDCC Committee Reports:**

- **VDCC Administration Committee Report** – The Vauxhall Ag Society will be submitting an invoice to the VDCC each month starting in October for the portion of the Administrative Assistant wages. The committee will also be looking into the possibility of purchase or rental of a building or office space.
- **Website Committee Report** – The Website is back up and running. Samantha Broderson brought the information needed to transfer the Domain name and it will need to be renewed. Danna Ferguson will touch base with Brendan Coffey of Grizzly Media to get this taken care of. The VDCC will have to look into options to pay the monthly amount, Joerg will look into getting a Paypal account set up and having it linked to the VDCC bank account.

#### **Old Business:**

- Danna Ferguson gave an update on the Vauxhall 2020 Committee meeting that was held on October 7<sup>th</sup> 2019. BRID had sent Teri Unruh to the meeting on behalf of the BRID and she had let us know that they were interested in paying for half of the costs of the 2020 celebration not to include the grant funding already in place. They would like a budget to know what the funding will be used for, as they do not wish to contribute to a structure in this regard. Trevor Panzak is available for the date and will cost \$6000.00 this included everything needed for this show, such as lights, sound etc.... Terri Franz suggested that there be a Museum at the celebration and if so, she is unable to help the day of, but she is able to lend items for the event. The next meeting date for the 2020 Committee is to be announced.



- November 16<sup>th</sup> VDCC / Vauxhall Ag Dinner and Dance joint event – We need to get a liquor license for this date and we also need to find volunteers to run the bar at the event. The bar is to be a fundraising event for the VDCC and we would need approximately 4-6 people over the evening to volunteer to run the bar. So we will need to organize the length of the shifts needed for our volunteers. Jennifer Crowson will look into filling these positions and Danna Ferguson will send out an email to our board members to ask if anyone is able to help out as well, from 5:30pm until the end of the event. We have a list and a budget that was used at the Ladies Night event that we can follow so we know how much liquor we may need to order. We would like to support local and order from the Corona Hotel, we just need to confirm that we are able to return the unopened items after the event. It was also discussed if we should put a bottle of wine on each table at the start of the event? It was thought that we should maybe use a wine voucher instead of a bottle as then each table can choose whether or not they would like a bottle, and also have the choice of what kind of wine they would like to get.
- VDCC would like to get a newspaper add in the Vauxhall Advance as well as post on the Facebook page, so that they can advertise to receive nominations for the Business of the year award. This award will be presented at the Dinner & Dance event on November 16<sup>th</sup>. The plaque was chosen for this award as well and it will be ordered from Lethbridge Trophies in Lethbridge – Victory Series plaque – The Wave – red in color. Also the nomination forms will be revised and the 5 year business term will be removed as well as the top criteria. This will make it easier for the VDCC members to judge.
- **Motion:** Petra moved to place an add in the Vauxhall Advance News Paper to advertise to receive nominations for the Business of the year award, with a budget of up to \$100.00. Samantha Broderson seconded the motion – Carried.
- **Motion:** Petra amended her above motion for the Vauxhall Advance News Paper advertisement budget to be changed to include up to \$125.00 and to include the AGM information. Samantha Broderson seconded the motion – Carried.



### New Business:

- VDCC AGM Date – November 26<sup>th</sup>, 2019 @ 7pm. Danna Ferguson will send out a letter to invite the M.D. of Taber as well as the Town of Vauxhall to the AGM.
- Joerg Klempnauer wanted to let the VDCC members know that they will have the President position to fill at this years AGM. He will stay on as the Past President to assist the new President. All other positions are ok at this time.
- The guest speaker for the AGM event – Joerg Klempnauer will invite Kim Cawley to speak, as she is the Chair person of the Vauxhall 2020 Celebration. If she is unable to speak then Joerg can contact Peter Casurella from South Grow if he could speak.
- Danna Ferguson will book the Legion Hall for the AGM event on November 26<sup>th</sup> 2019 @ 6pm.
- We will have coffee at the event and Samantha Broderson will talk to Greta Loewen about having Donuts or snacks made for approximately 30 – 40 people.
- Open Letters to ToV – Joerg Klempnauer and Raymond Coad will get together and draft up a letter to be sent out to the Alberta Chamber of Commerce. It will be circulated to the VDCC members before it is sent out.
- JEDC Power Up Taber – This event is being held on Nov 7<sup>th</sup> & 8<sup>th</sup>, 2019. This is an informational event directed towards entrepreneurs. There will be lots of helpful information for anyone that is interested in starting up their own business or that currently runs a business. November 7<sup>th</sup> evening is a social get together and on November 8<sup>th</sup> it is a full day of information starting @ 8:45 am. Danna Ferguson will send out reminders to the members for this event.
- Budget Committee – A committee for this will include – Joerg Klempnauer, Samantha Broderson, Jennifer Schafer and Danna Ferguson. We will need to go through our past year and make a new budget that will include the Office Administrative Assistant position wages.
- We should also show in our budget what the funding that the VDCC receives from the Town of Vauxhall and M.D. of Taber has been used for, with an explanation.



- There was discussion in regards to funds received from the M.D. of Taber, if VDCC receives any funding or if it goes only to the Taber Chamber, how it has been split up between Taber Chamber of Commerce and VDCC. Joerg Klempnauer and Jennifer Schafer will look into this closer.
- We should have our budget sent into the M.D. of Taber and Town of Vauxhall by the end of December, as this is when they finalize their budgets.
- Mindy Dunphy – A sympathy card was sent to the Tony Dunphy funeral on behalf of the VDCC. There was a discussion about sending a donation as well, it was decided that the card would be adequate in this regard. VDCC should have a policy written up for this matter.
- **Motion:** Jennifer Crowson moved to have Danna Ferguson draft up a bereavement gifting policy for the VDCC, Samantha Broderson seconded the motion – Carried.

**Next Meeting Date:**

November 12<sup>th</sup>, 2019 @ 1pm @ The Vauxhall Public Library

**Meeting Adjourned** @ 2:35pm by Petra Klempnauer