



General Board Meeting Minutes – June 23rd, 2020

5pm Zoom Call Online due to COVID-19

- **Called to order:** at 5:02pm by Joerg Klempnauer
- **Recording Secretary:** Danna Ferguson
- **Attendance:** Joerg Klempnauer, Petra Klempnauer, Danna Ferguson, Jennifer Schafer, Vicki Koersen, Jennifer Crowson, Shelley Mehlhaff and Samantha Broderson
- **Additions to the agenda:** No Additions
- **Motion:** Vicki Koersen moved to approve the agenda as presented, Jennifer Schafer seconded the motion – Carried
- **Minutes from May 26th, 2020 meeting:** The minutes were circulated and discussed.
- **Motion:** Jennifer Schafer moved to accept the minutes as circulated Vicki Koersen seconded the motion – Carried.
- **Financial Report:** The Financial report was circulated and presented by Jennifer Schafer.
- **Motion:** Jennifer Schafer moved the financial report to be accepted as presented, Vicki Koersen seconded the motion – Carried.
- **Membership Application:** - No memberships at this time
- **Administrative Report:** Danna Ferguson gave an update for the past month. On June 2nd I spoke with Ashley from the Fort Macleod Chamber of Commerce to discuss ideas and what she has found has worked well within the community of Fort Macleod. On June 9th, I met with the Brooks and Taber Chamber of Commerce office staff in Taber. We discussed many different areas and issues that have happened over the years and they had some great resources to be used in the future. While I was in

Taber, I also delivered the VDCC 2020 Membership certificates to our Taber members. I also delivered the certificates to our Vauxhall members on June 10th and have 6 more to deliver for the year. Petra, Vicki and myself met on June 10th, to discuss the building of our new VDCC website and we feel that Wix is probably the company we will use as this is the same company that the Vauxhall Ag Society uses and it will be easier to maintain both websites with the same company. I have started to work on the VDCC webpage and have forwarded this out for our board to look at the template I have chosen. The VDCC directories have been revised and were sent to the Vauxhall High School to be printed, I ordered 200 copies at this time and if we require more, we can have more printed at a later date. These will be ready for pick up this week. I wanted to start to spotlight our local businesses within our bi-weekly newsletter and I contacted Nonna's as our first business to spotlight as they are our newest member. I have also been keeping the website as well as the Facebook page updated with new information.

- **Correspondence:**

- **Chamber Plan** – We received our monthly payment of \$11.79 from Country Stone Construction's membership.
- **Scholarship Application** – We have received 2 application at this time, we will have Danna Ferguson send out the judging information to the entire VDCC Board of Directors with the exception of Samantha Broderson. The results can be submitted anonymously back to Danna Ferguson to then calculate the results.

VDCC Committee Reports:

- **2020 Committee** – Joerg gave an update on the 2020 Centennial Clock tower. The structure is to arrive next week and then it will be taken to Brooks to be sandblasted and powder coated. The committee is still looking for sponsorship/fundraising funds for the clock tower as they require approximately \$11,000.00 in funding for the project. The structure should be able to be put in place in August 2020 and the power that is required to run the clock will be hooked to Fisher's Pharmacy building with a meter of some type to track the usage which Fisher's Pharmacy will be reimbursed.
- Jennifer Schafer would like to have a sponsorship/fundraising document, Kim Cawley will forward this to Jennifer.

Old Business:

- **VDCC Board of Directors** – 1 position is still available
- **Office Space** – The office space was discussed, and Danna Ferguson will contact Ryan McAdams from the Vauxhall Advance and have a rental/partnership agreement/contract emailed to her to have completed prior to our September 1st, 2020 opening date. The office equipment was also discussed as the Vauxhall Ag Society had made a motion at their June 22nd meeting to purchase a laptop, lockable file cabinet, a printer if required and a sign as economical as possible. It was discussed that the VDCC would split the cost of these required supplies. Samantha Broderson will check with Jennifer

Stuckey in regard to the vinyl window signage. As she had done the sign for TAKK Salon and the VDCC would like to support our local businesses.

- **Motion**- Jennifer Schafer moved to split the cost of the office supplies with the Vauxhall Ag Society, Samantha Broderson seconded the motion, Petra Klemnpauer withheld her motion, Carried
- **Grizzly Media** – The invoice #1782 in the amount of \$1,097.25 was discussed. Joerg Klemnpauer had contacted Grizzly Media last week to discuss this invoice and to let them know that we would be making a decision in this regard at our June 23rd meeting. It was felt that the amount being paid to Grizzly Media was a large amount and that Danna Ferguson could work on building a VDCC website with the help of Vicki Koersen and Petra Klemnpauer which would cost much less per year. It was also felt that the new website could be completed and up and running by the end of September 2020 and that the VDCC would pay Grizzly Media to continue to host our current website until the end of September 2020. At which time we would then have the new website ready to transfer over to be used full time. The VDCC would like to cancel the contract with Grizzly Media on good terms and will have Danna Ferguson draft up a letter in this regard which should also give a sufficient amount of notice of the cancelation.
- **Motion** – Jennifer Schafer moved to end the contract with Grizzly Media at the end of September, Jennifer Crowson seconded the motion, Carried
- **July 1st** – No events will be held this year for July 1st due to COVID-19
- **New Business:**
 - **Survey Monkey – COVID-19** – The VDCC would like to send out a short 4-5 question survey to our members asking what we can do for them during this time. We will have Danna Ferguson send out an email to every Board of Director asking for you to respond with 1 question that you would like to have on this survey.
 - **November Dinner and Dance Event** - This is going to be a shared event once again this year with the VDCC and the Vauxhall Ag Society it is being held on November 14th, 2020. The band is still booked for this date, although it may have to be held as a smaller group dependent on the Government restrictions in place at that time. The meal will also be planned as a plated meal rather than a buffet style also to follow the set guidelines. The VDCC will be hosting the bar as a fundraiser again this year. We will have Danna Ferguson send out the Volunteer of the Year award as well as the Business of the year award nomination information in September this year to allow more time for people to submit nominations.
 - **Other** – Samantha Broderson will chair the next meeting.

Next Meeting Date:

September 15th, 2020 @ 1pm at the Vauxhall Library Board Room

Meeting Adjourned @ 5:48 pm by Jen Schafer, seconded by Vicki Koersen